



Baku Shipyard LLC

Hardware Software Technical Service Request Form

Section I – User Information

Full Name: Hasanov Ilamed Department/Company: Electrical
 ID Number: 03060 Date: 08.01.2025
 Position: Electrical engineering Contact No: 050-686-33-67
 Signature: [Signature] Location: _____

Acknowledgement: I have read through the Company's IT User Policy and its guidelines (see overleaf). Should I be in breach of these policy or misuse the Company facility I will be subject to disciplinary action by the Company and be liable for any loss and liability to the Company as a result of such breach or misuse.

Section II – Items / Service Requested

Equipment / Hardware provision

<input type="checkbox"/> Desktop PC	<input checked="" type="checkbox"/> Laptop / Notebook PC	<input checked="" type="checkbox"/> Mobile Phone	<input type="checkbox"/> Roaming
<input type="checkbox"/> Printer		<input type="checkbox"/> Desk Phone	<input type="checkbox"/> Internal Calls
<input type="checkbox"/> Revoke Equipment			<input type="checkbox"/> External Calls
<input type="checkbox"/> Others _____			<input type="checkbox"/> International Calls

Services

User ID Email Internet Access
 Software Installation Technical Service

Mobile SIM card Approval:

Agreed by: [Signature] | _____
name signature

Request short description (special applications/technical service information):

Approved by: TA | [Signature]
name signature

Limit: 20 AZN

Section III - Approval

Agreed by (Name) Khaliq Kozemov
 Signature [Signature]
 Department Electrical

Approved by (Name) [Signature]
 Signature [Signature]
 Department Manne System

IT Department Remarks

Remarks by: _____